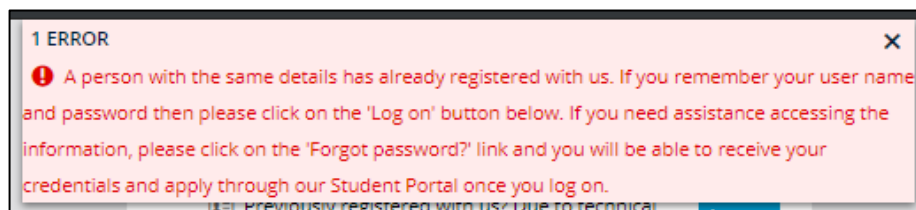# OneUni Registration

Staff users applying and registering as a Student

Before applying, please check below which scenario best describes you:

1) I am a member of staff that has not previously applied and/or studied at UoL

You will need to register for a student user account. As all staff of the University already have a staff user account in OneUni, you will receive an error if you try to register using your staff email address:

> **1 ERROR** ✕
> ❗ A person with the same details has already registered with us. If you remember your user name and password then please click on the 'Log on' button below. If you need assistance accessing the information, please click on the 'Forgot password?' link and you will be able to receive your credentials and apply through our Student Portal once you log on.
> ⌕ Previously registered with us? Due to technical

You can however still use your University email address to register for a student account by entering in the following format:

student<username@lincoln.ac.uk>

for example: student<jsmith@lincoln.ac.uk>

Once registered you will receive all related emails to your staff email address.

Alternatively, you can register for your student user account using a personal email address.

2) I am a member of staff that has previously applied and/or studied at UoL

If you have previously applied (regardless of application method) and/or studied at UoL then you will already have a student account. Please click the 'Forgot Password' link and enter the email address you previously applied to/studied at UoL with.

Click HERE for our Privacy Statement

Forgot password?

You will then receive a link to create a new password.

Please Note: if, rather than a personal email address, you previously used your staff email address for your student account then your student email address has been updated to the following format:

student<username@lincoln.ac.uk>

for example: student<jsmith@lincoln.ac.uk>

Please remember to use this format when using the password create/reset link.